

Conway Township
Special Board Meeting
February 18, 2025
7:00 p.m.

AGENDA

Call to Order

Roll Call

Consent Agenda

1. Approval of the December 21, 2025 meeting minutes
2. Account Reconciliations
3. Disbursement/Payroll report/Budget report- December 2024 and January 2025
4. Investment Report

Additions/Approval of Board Meeting Agenda

Call to the Public Regarding Agenda Items Only

Reports and Communications

5. Recreation Report
6. County Planning Commission Report
7. Planning Commission Ex-Officio Report
8. Clerks Update
9. Police Report
10. Fire Board Update
11. Zoning Administrator Report

Presentations

Old Business

12. Building Update
13. Fowlerville Senior Center
14. Civic Plus Update

New Business

15. RFP for Lawn Maintenance
16. PTO Update
17. Engagement Letter for Audit
18. Contract for Chloride
19. Fee Schedule for Large Scale Solar
20. Proposed Host Agreement
21. Spring Clean Up
22. Treasury Department Update

Board Member Discussion

Call to the Public

Adjournment

CONWAY TOWNSHIP POLICY No. 7

PUBLIC COMMENT AND CONDUCT POLICY

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected, and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

I, Elizabeth Whitt, Conway Township Clerk, hereby certify that this administrative Conway Township Policy No. 7 was approved by a regular meeting of the Conway Township Board on June 17, 2014, and further amended on March 21, 2023 at a regular meeting of the Board.

/s/ _____
Elizabeth Whitt
Conway Township Clerk

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Conway Township Board of Trustees

Regular Board Meeting Minutes

January 21st, 2025, at 7pm.

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance

ROLL CALL: Present: G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor);

T. Foote (Clerk); D. Grubb (Treasurer)

1	Approval of 12/17 board minutes	Motion for approval of 12/17/2024 board minutes Made by D. Grubb Second, by G. Pushies. Minutes were amended. Motion passed 5-0	
2	Account reconciliation	Motion to approve account reconciliation made by T. Foote. Second by D. Grubb Motion passed 5-0.	
3	Check Disbursements/Payroll Report/Budget Report.	Motion made by S. Porter to approve the check disbursements. Seconded by D. Grubb. Board discussion regarding the checks. Motion passed 5-0. Motion made by M. Brown to accept the payroll report. Second by T. Foote. Passed 5-0.	Budget report was tabled to February. February meeting should have December and January.
4	Investment Report	Board Discussion. Motion to table Investment Report to February made by G. Pushies. Second by T. Foote Motion passed 5-0.	After discussion regarding the investment report, it was decided to be tabled until February, so that the correct report could be added.

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Conway Township Board of Trustees

Regular Board Meeting Minutes

January 21st, 2025, at 7pm.

	Additions to agenda/approval of meeting Agenda	Motion to accept the agenda as amended made by D. Grubb. Second by G. Pushies. Motion passed 5-0.	
	First Call to the public.	Two members of the public spoke: items discussed, Secluded Acres Escrow and the consent agenda.	
5a	Recreation Report	The recreation agreement is being amended again and we will have a new 4 th draft soon.	
5b	Assessor Update	Resolution 250122-1 Discussion. Resolution 250121-2 Discussion. Motion to approve Resolution 250122-1 Effective Jan. 22 nd , 2024 made by T. Foote. Second by D. Grubb Motion passed with a roll call vote 5-0 Motion made by T. Foote to approve Resolution 250121-2. Second by S. Porter Motion passed with a roll call vote 5-0.	Roll Call Vote Resolution 250122-1: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies-Yes S. Porter- Yes Roll Call Vote Resolution 250121-2: M. Brown- Yes T. Foote- Yes D. Grubb- Yes G. Pushies- Yes S. Porter- Yes
6	County Planning Report	Dennis gave a synopsis of the most recent County Planning Commission.	
7	Zoning Administrator Report and Building Update	One new house and one new land combination. Siding Contractor has turned in correct documentation, will start shortly.	
8	P.C. Ex-Officio Report	Reappointed Kayla and Lucas, Added Steve to the P.C.	

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Conway Township Board of Trustees

Regular Board Meeting Minutes

January 21st, 2025, at 7pm.

		Discussed Citizen Planner course. Finalized the Kreeger Site Plan. Discussed the Elm Street Special Use Permit.	
9	Clerk's Update	P.C. should all have laptops and be up to date on software needed to complete their jobs. Working on making sure that information that is on the Conway Website is up to date.	
10	Fowlerville Senior Center	<p>Presentation by Mark Thomas. Explained what they use their funds for and what activities they have for the local seniors. Mark is a volunteer and does not get paid for this position.</p> <p>Board discussion: Senior Center is asking for support in the amount of \$4,000. The twp. Has previously supported in the amount of \$2,000.</p> <p>M. Brown made a motion to support the Fowlerville Senior Center and our members in the amount of \$2,500. Second by S. Porter. Motion passed with a Roll Call Vote 4-1</p>	<p>Roll Call Vote: M. Brown-Yes S. Porter- Yes T. Foote- Yes D. Grubb – Yes G. Pushies – No.</p>
11	Bank Statement Review	<p>Board Discussion Motion to have Diana Lowe sign and review Bank Statements made by D. Grubb. Second by G. Pushies. Roll call vote was requested. Motion passed with a roll call vote 3-2</p>	<p>Roll Call Vote; M. Brown-No G. Pushies – Yes D. Grubb- Yes S. Porter – No T. Foote - Yes</p>

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Conway Township Board of Trustees

Regular Board Meeting Minutes

January 21st, 2025, at 7pm.

12	Livingston County Health Department Update	Board member discussion. M. Brown is waiting to hear back from the health department about a possible meeting date.	
13	Civic Plus Update	This regards the codification of our ordinances. M. Brown spoke with Civic Plus and was told that we have not yet approved the draft version of the codification. M. Brown would like both Mckenna (planners) and Abby to review. Board discussion.	
14	Closed Session Regarding November 15 th , 2024 Special Meeting Review	Motion made by M. Brown to go into Closed Session at 8:24pm. Second by G. Pushies. Motion passed with a roll call vote 5-0	Roll Call Vote: T. Foote – Yes M. Brown-Yes G. Pushies – Yes D. Grubb – Yes S. Porter- Yes
		Board Returned from closed session at 9:18pm.	
		Motion made by T. Foote to approve closed session minutes. Second by D. Grubb Motion passed 5-0	
15	Board of Review (Rescind Appointment)	Motion made by M. Brown to rescind appointment of Tom Parker from the Board of Review. Second by G. Pushies Motion passed 5-0.	
16	Planning Commission Appointment	Motion made by M. Brown to appoint Tom Parker to the Planning Commission. Second by G. Pushies. Motion passed 5-0.	
17	Board of Review Appointment	Motion to appoint Jim Chote as Board of Review Alternate made by M. Brown.	

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Conway Township Board of Trustees

Regular Board Meeting Minutes

January 21st, 2025, at 7pm.

		Second by G. Pushies. Motion passed 5-0.	
18	Surf Internet	Board Discussion regarding switching to Surf Fiber Internet. Motion to change to Fiber Internet made by M. Brown. Second by G. Pushies. Motion Passed 5-0 with a roll call vote	Roll Call Vote: M. Brown-Yes G. Pushies- Yes S. Porter- Yes D. Grubb- Yes T. Foote- Yes
19	911 Tower	Livingston County EMS is requesting the township to consider allowing them to put a tower up on the corner of the township property. Board discussion.	
20	Preliminary Solar Plans	Board discussion regarding preliminary meeting with Headland Solar.	
21	Citizen Planner	Board discussion Motion to approve members of the P.C. and Board to do the Citizen Planner from the MSU Extension made by M. Brown. Second by G. Pushies. Motion passed with a roll call vote 5-0.	Roll Call Vote: G. Pushies- Yes S. Porter- Yes D. Grubb- Yes T. Foote- Yes M. Brown- Yes
22	Budget Workshop	Board Discussion Motion to Hold a Budget Workshop on Wednesday February 5 th ,2025 at 6pm. Made by M. Brown. Second by G. Pushies. Motion passed 5-0.	
23	MTA Grand Rapids Conference	Motion made by D. Grubb to approve whomever would like to attend the MTA Conference in Grand Rapids to attend. Second by T. Foote.	Roll call Vote: M. Brown- Yes D. Grubb- Yes T. Foote- Yes G. Pushies- Yes

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Conway Township Board of Trustees

Regular Board Meeting Minutes

January 21st, 2025, at 7pm.

		Motion passed 5-0 with a roll call vote.	S. Porter- Yes
24	Board Discussion	Luke Bryan concert, Bank Account Signers, Capitalization Policy were discussed.	
25	Last Call to the Public	2 members of the public spoke about various topics.	
		Motion to Adjourn made by G. Pushies at 10:29pm. Second by D. Grubb. Motion passed 5-0.	Meeting adjourned at 10:29pm.

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank GEN - BOAA - GENERAL FUND
 From: 01/02/2025 To: 01/31/2025
 Reconciliation Record: 0000000150

Beginning GL Balance:	147,699.05
Add: Cash Receipts	69,516.90
Less: Cash Disbursements	(50,568.40)
Less: Journal Entries/Other	(9,853.49)
Ending GL Balance:	156,794.06
Ending Bank Balance:	154,615.42
Add: Miscellaneous Transactions	15,777.56
Add: Deposits/Transactions In Transit	0.00

				AP Checks	
Check Date	Check Number	Name			Amount
07/31/2024	12609	BS & A SOFTWARE			0.00
08/14/2024	12617	GREEN OAK TWP TREASURER'S OFFICE			0.00
09/12/2024	12653	SUSAN EGBERT			0.00
10/09/2024	7	DTE ENERGY			258.92
11/11/2024	12672	COOPER & RIESTERER, PLC			0.00
11/11/2024	12679	YOUR HOME SOLUTION EXPERTS			0.00
11/22/2024	8	COPELAND PAVING INC			0.00
11/22/2024	12696	COPELAND PAVING INC			0.00
01/16/2025	12722	DECKER AGENCY			12,440.00
01/29/2025	12728	PATRICK ESPER SEPTIC			900.00
					13,598.92

Total - 10 Outstanding Checks:	13,598.92
Adjusted Bank Balance	156,794.06
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TAX - BOAA - TAX FUND
 From: 01/01/2025 To: 01/31/2025
 Reconciliation Record: 0000000149

GL Number	Description	Beginning Balance
703-000-001.000	TAX FUND CHECKING - BOAA	658,287.35
Beginning GL Balance:		658,287.35
Add: Cash Receipts		1,575,132.03
Less: Cash Disbursements		(301,337.79)
Add: Journal Entries/Other		2,005.28
Ending GL Balance:		1,934,086.87

GL Number	Description	Ending Balance
703-000-001.000	TAX FUND CHECKING - BOAA	1,934,086.87
Ending GL Balance:		1,934,086.87
Ending Bank Balance:		2,158,531.02
Add: Miscellaneous Transactions		1,367.17
Add: Deposits/Transactions In Transit		
	01/30/2025 Deposit Number: 0000000163	1,730.82
	OVRPYMT CK WRITTEN BUT NOT CASHED TO CORELOGIC	817.23
		2,548.05

Check Date	Check Number	Name	AP Checks	Amount
03/30/2024	3660	DAVID AND ELIZABETHWHITT		24.55
03/30/2024	3664	MICHAEL PRINGLE		0.00
07/31/2024	3697	CONWAY TOWNSHIP		0.00
07/31/2024	3700	LIVINGSTON EDUCATIONAL SERVICES AGENCY		0.00
07/31/2024	3702	LIVINGSTON COUNTY TREASURER		0.00
08/13/2024	3704	LIVINGSTON COUNTY TREASURER		0.00
10/23/2024	3728	LIVINGSTON COUNTY TREASURER		0.00
11/13/2024	3729	BORDER, CLARA LOU		0.00
01/29/2025	3738	LANSING COMMUNITY COLLEGE		1,602.94
01/29/2025	3739	INGHAM INTERMEDIATE SCHOOL DISTRICT		2,649.07
01/29/2025	3740	HALLOCK, HENRY		31.08
01/29/2025	3741	WEBBERVILLE COMMUNITY SCHOOLS		4,985.08
01/29/2025	3742	MORRICE AREA SCHOOLS		4,500.10
01/29/2025	3743	BYRON AREA SCHOOLS		269.88
01/29/2025	3745	SHIAWASSEE INTERMEDIATE SCHOOL DISTRICT		3,936.85
01/29/2025	3746	LIVINGSTON EDUCATIONAL SERVICES AGENCY		19,321.65
01/29/2025	3747	FOWLerville COMMUNITY SCHOOLS		107,886.77
01/29/2025	3749	FOWLerville DISTRICT LIBRARY		14,794.30
01/29/2025	3750	FOWLerville FIRE AUTHORITY		23,876.95
01/29/2025	3751	CONWAY TOWNSHIP		36,940.48
01/29/2025	3752	HORNBERGER, AARON & MEGAN		1,939.79
01/29/2025	3753	LIVINGSTON COUNTY DRAIN COMMISSION		5,599.88
				228,359.37

Total - 22 outstanding checks: 228,359.37
 Adjusted Bank Balance 1,934,086.87
 Unreconciled Difference 0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUCD - MSUFCU - TIME DEPOSIT (CD)

From: 01/01/2025 To: 01/31/2025

Reconciliation Record: 0000000157

Beginning GL Balance:	259,715.43
Ending GL Balance:	259,715.43
Ending Bank Balance:	259,715.43
Add: Deposits/Transactions In Transit	0.00
Total - 0 outstanding checks:	0.00
Adjusted Bank Balance	259,715.43
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUSV - MSUFCU - CONTINGENT SAVER

From: 01/01/2025 To: 01/31/2025

Reconciliation Record: 0000000156

Beginning GL Balance:	5.00
Ending GL Balance:	5.00
Ending Bank Balance:	5.00
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	5.00
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank DOG - BOAA - DOG LICENSE
From: 01/01/2025 To: 01/31/2025
Reconciliation Record: 0000000151

Beginning GL Balance:		38.90
Add: Cash Receipts		125.00
Add: Journal Entries/Other		0.06
Ending GL Balance:		<u>163.96</u>
Ending Bank Balance:		163.96
Add: Deposits/Transactions In Transit		0.00
Total - 0 Outstanding Checks:	0.00	
Adjusted Bank Balance	163.96	
Unreconciled Difference	0.00	

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank CEM - BOAA - CEMETERY
From: 01/01/2025 To: 01/31/2025
Reconciliation Record: 0000000153

Beginning GL Balance:		64,050.14
Add: Journal Entries/Other		29.92
Ending GL Balance:		<u>64,080.06</u>
Ending Bank Balance:		64,080.06
Add: Deposits/Transactions In Transit		0.00
Total - 0 Outstanding Checks:		0.00
Adjusted Bank Balance	64,080.06	
Unreconciled Difference		0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TRUST - BOAA - TRUST AND AGENCY

From: 01/01/2025 To: 01/31/2025

Reconciliation Record: 0000000152

Beginning GL Balance:		16,441.90
Add: Journal Entries/Other		7.68
Ending GL Balance:		16,449.58
Ending Bank Balance:		16,449.58
Add: Deposits/Transactions In Transit		0.00

Check Date	Check Number	Name	AP Checks	Amount
11/13/2024	1122	COPELAND PAVING INC		0.00
				0.00
Total - 1 Outstanding Checks:			0.00	
Adjusted Bank Balance			16,449.58	
Unreconciled Difference			0.00	

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank RDSAV - BOAA - ROAD SAVINGS
From: 01/01/2025 To: 01/31/2025
Reconciliation Record: 0000000159

Beginning GL Balance:		92,397.85
Add: Journal Entries/Other		102.07
Ending GL Balance:		<u>92,499.92</u>
Ending Bank Balance:		92,499.92
Add: Deposits/Transactions In Transit		0.00
Total - 0 Outstanding Checks:		0.00
Adjusted Bank Balance		92,499.92
Unreconciled Difference		0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank ROAD - BOAA - ROAD CHECKING
From: 01/01/2025 To: 01/31/2025
Reconciliation Record: 0000000154

Beginning GL Balance:		27,715.15
Add: Journal Entries/Other		12.95
Ending GL Balance:		<u>27,728.10</u>
Ending Bank Balance:		27,728.10
Add: Deposits/Transactions In Transit		0.00
Total - 0 Outstanding Checks:		0.00
Adjusted Bank Balance	27,728.10	
Unreconciled Difference		0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank FLGCD - FLAGSTAR - TIME DEPOSIT (CD)

From: 01/01/2025 To: 01/31/2025

Reconciliation Record: 0000000160

Beginning GL Balance:	207,370.01
Ending GL Balance:	207,370.01
Ending Bank Balance:	207,370.01
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	207,370.01
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank BLDG - CHASE - BUILDING FUND
From: 01/01/2025 To: 01/31/2025
Reconciliation Record: 0000000148

Beginning GL Balance:		99,555.06
Add: Journal Entries/Other		0.83
Ending GL Balance:		<u>99,555.89</u>
Ending Bank Balance:		99,555.89
Add: Deposits/Transactions In Transit		0.00
Total - 0 Outstanding Checks:		0.00
Adjusted Bank Balance		99,555.89
Unreconciled Difference		0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MM - HUNTINGTON - MONEY MARKET

From: 01/01/2025 To: 01/31/2025

Reconciliation Record: 0000000155

Beginning GL Balance:	237,511.15
Add: Journal Entries/Other	50.43
Ending GL Balance:	<u>237,561.58</u>
Ending Bank Balance:	237,561.58
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	237,561.58
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP
Bank ARPA - INDEPENDENT - BUSINESS FREEDOM CHECKING
From: 01/01/2025 To: 01/31/2025
Reconciliation Record: 0000000158

Beginning GL Balance:	293,070.27
Ending GL Balance:	293,070.27
Ending Bank Balance:	293,070.27
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	293,070.27
Unreconciled Difference	0.00

REVIEWED BY: _____ DATE: _____

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 12/31/2024

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 101 GENERAL							
Account Category: Estimated Revenues							
101-000-402.000	CURRENT PROPERTY TAXES	120,000.00	125,000.00	125,000.00	0.00	125,000.00	0.00
101-000-404.000	PROPERTY TAX SET FEE	700.00	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMIN FEE	43,000.00	26,000.00	26,000.00	0.00	26,000.00	0.00
101-000-491.000	DOG LICENSES	40.00	380.00	380.00	0.00	380.00	0.00
101-000-492.000	FEES, LICENSES, AND PERMITS	10,000.00	5,000.00	5,000.00	0.00	5,000.00	38,776.51
101-000-573.000	LCSA PPT REIMBURSEMENT	4,800.00	600.00	600.00	0.00	600.00	0.00
101-000-574.000	STATE GRANT-STATE REVENUE SHA	393,975.00	340,000.00	340,000.00	0.00	340,000.00	257,896.00
101-000-607.000	RESEARCH FEES	200.00	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST AND DIVIDENDS	3,200.00	14,000.00	14,000.00	0.00	14,000.00	21,697.70
101-000-667.000	RENT	2,500.00	2,000.00	2,000.00	0.00	2,000.00	825.00
101-000-675.000	MISCELLANEOUS REVENUES	0.00	100.00	100.00	0.00	100.00	(26.72)
101-000-676.000	GENERAL REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	(99.07)
101-000-676.200	ELECTION REIMBURSEMENT	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
	Estimated Revenues	578,415.00	516,080.00	516,080.00	0.00	516,080.00	319,069.42
Account Category: Appropriations							
101-101-702.000	SALARIES AND WAGES	7,500.00	7,000.00	7,000.00	0.00	7,000.00	5,498.00
101-101-706.000	FOIA COORDINATOR WAGES	1,000.00	1,200.00	1,200.00	0.00	1,200.00	0.00
101-101-969.000	SEMINARS AND WORKSHOPS	500.00	0.00	0.00	0.00	0.00	0.00
101-171-702.000	SALARIES AND WAGES	24,321.00	26,753.00	26,753.00	0.00	26,753.00	16,214.00
101-171-969.000	SEMINARS AND WORKSHOPS	3,500.00	3,000.00	3,000.00	0.00	3,000.00	745.59
101-215-702.000	SALARIES AND WAGES	27,712.00	31,037.00	31,037.00	0.00	31,037.00	18,474.72
101-215-703.000	SALARIES AND WAGES-DEPUTY	20,000.00	18,000.00	18,000.00	0.00	18,000.00	16,093.01
101-215-969.000	SEMINARS AND WORKSHOPS	6,500.00	6,000.00	6,000.00	0.00	6,000.00	223.09
101-247-702.000	SALARIES AND WAGES	2,000.00	1,500.00	1,500.00	0.00	1,500.00	1,730.00
101-253-702.000	SALARIES AND WAGES	27,000.00	28,170.00	28,170.00	0.00	28,170.00	17,383.28
101-253-703.000	SALARIES AND WAGES-DEPUTY	12,480.00	10,000.00	10,000.00	0.00	10,000.00	11,263.48
101-253-960.000	CHARGEBACKS	200.00	50.00	50.00	0.00	50.00	526.05
101-253-961.000	BANK SERVICE CHARGES	150.00	50.00	50.00	0.00	50.00	0.00
101-253-969.000	SEMINARS AND WORKSHOPS	5,000.00	5,000.00	5,000.00	0.00	5,000.00	2,278.20
101-257-702.000	SALARIES AND WAGES	44,400.00	38,000.00	38,000.00	0.00	38,000.00	26,879.21
101-257-813.000	ASSESSOR SERVICES	100.00	0.00	0.00	0.00	0.00	3,116.33
101-257-969.000	SEMINARS AND WORKSHOPS	1,500.00	1,500.00	1,500.00	0.00	1,500.00	329.00
101-261-704.000	OFFICE ASSISTANT SALARY	11,000.00	9,600.00	9,600.00	0.00	9,600.00	10,004.20
101-261-710.000	PAYROLL TAXES	15,000.00	15,000.00	15,000.00	0.00	15,000.00	12,259.44
101-261-724.000	INSURANCE AND BONDS	11,500.00	14,000.00	14,000.00	0.00	14,000.00	1,442.00
101-261-725.000	WORKWEAR	2,500.00	750.00	750.00	0.00	750.00	82.00
101-261-727.000	SUPPLIES	2,000.00	2,500.00	2,500.00	0.00	2,500.00	251.09
101-261-808.000	PAYROLL BILLING	3,000.00	2,500.00	2,500.00	0.00	2,500.00	1,934.16
101-261-860.000	MILEAGE	3,000.00	4,500.00	4,500.00	0.00	4,500.00	2,723.25
101-261-900.000	PRINTING AND PUBLISHING	7,500.00	8,000.00	8,000.00	0.00	8,000.00	1,575.81
101-261-956.000	MEMBERSHIPS AND DUES, SOFTWARE	19,000.00	19,000.00	19,000.00	0.00	19,000.00	17,901.16
101-261-957.000	POSTAGE	6,000.00	5,000.00	5,000.00	0.00	5,000.00	83.68
101-261-959.200	APPROPRIATION SENIOR CENTER	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00
101-261-995.209	TRANSFER OUT CEMETERY	30,000.00	0.00	0.00	0.00	0.00	1,666.60
101-262-702.000	SALARIES AND WAGES	12,000.00	18,000.00	18,000.00	0.00	18,000.00	12,656.36
101-262-727.000	SUPPLIES	2,500.00	500.00	500.00	0.00	500.00	245.71
101-262-727.100	ELECTION POSTAGE	0.00	600.00	600.00	0.00	600.00	1,053.15
101-262-900.000	PRINTING AND PUBLISHING	250.00	2,000.00	2,000.00	0.00	2,000.00	3,747.27
101-262-900.100	MISCELLANEOUS EXPENSES	0.00	2,200.00	2,200.00	0.00	2,200.00	498.66

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 12/31/2024

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 101 GENERAL							
Account Category: Appropriations							
101-262-931.000	EQUIPMENT MAINTENANCE	10,000.00	500.00	500.00	0.00	500.00	2,269.28
101-265-705.000	HALL MONITOR SALARY	1,500.00	1,000.00	1,000.00	0.00	1,000.00	75.00
101-265-802.000	LANDSCAPING	0.00	0.00	0.00	0.00	0.00	333.40
101-265-803.000	SNOW REMOVAL	4,500.00	5,500.00	5,500.00	0.00	5,500.00	360.00
101-265-814.000	LAWN MOWING	3,500.00	2,000.00	2,000.00	0.00	2,000.00	7,583.55
101-265-859.000	INTERNET AND PHONES	12,000.00	9,000.00	9,000.00	0.00	9,000.00	11,215.24
101-265-920.000	UTILITIES	5,500.00	5,800.00	5,800.00	0.00	5,800.00	4,934.87
101-265-931.000	EQUIPMENT MAINTENANCE	0.00	2,500.00	2,500.00	0.00	2,500.00	129.00
101-265-935.000	BUILDING MAINTENANCE	92,000.00	50,000.00	50,000.00	0.00	50,000.00	76,395.25
101-265-971.000	CAPITAL-PARKING LOT	5,000.00	0.00	0.00	0.00	0.00	0.00
101-265-972.000	CAPITAL IMPROVEMENTS	10,000.00	0.00	0.00	0.00	0.00	0.00
101-265-973.000	OFFICE EQUIPMENT	35,200.00	15,000.00	15,000.00	0.00	15,000.00	50.93
101-267-801.000	PROFESSIONAL AND CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	82,199.28
101-267-804.000	ATTORNEY	60,000.00	66,000.00	66,000.00	0.00	66,000.00	17,156.35
101-267-805.000	PLANNING COMMISSION	37,200.00	3,000.00	3,000.00	0.00	3,000.00	0.00
101-267-806.000	AUDITOR	10,500.00	11,500.00	11,500.00	0.00	11,500.00	0.00
101-267-807.000	ENGINEER	1,800.00	0.00	0.00	0.00	0.00	0.00
101-302-809.000	FIRE AUTHORITY REP	1,000.00	810.00	810.00	0.00	810.00	0.00
101-302-810.000	POLICE ORDINANCE ENFORCEMENT	10,000.00	500.00	500.00	0.00	500.00	0.00
101-302-959.100	CONTRIBUTION POLICE SALARIES	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
101-445-962.000	DRAINS AT LARGE	50,000.00	43,000.00	43,000.00	0.00	43,000.00	(756.11)
101-446-967.000	CONSTRUCTION AND EXCAVATING	0.00	260,000.00	260,000.00	0.00	260,000.00	0.00
101-446-970.000	SAD ROAD PROJECT	0.00	0.00	0.00	0.00	0.00	162,812.00
101-526-968.000	SPRING CLEANUP	5,000.00	2,000.00	2,000.00	0.00	2,000.00	4,553.87
101-567-702.000	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00	630.00
101-701-702.000	SALARIES AND WAGES	27,000.00	24,000.00	24,000.00	0.00	24,000.00	4,226.50
101-701-969.000	SEMINARS AND WORKSHOPS	2,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-751-702.000	SALARIES AND WAGES	900.00	550.00	550.00	0.00	550.00	17,826.40
101-751-959.000	PARKS AND REC CONTRIBUTIONS	51,500.00	52,000.00	52,000.00	0.00	52,000.00	18,713.42
Appropriations		747,213.00	849,070.00	849,070.00	0.00	849,070.00	599,586.73
Fund 101 - GENERAL:							
TOTAL ESTIMATED REVENUES		578,415.00	516,080.00	516,080.00	0.00	516,080.00	319,069.42
TOTAL APPROPRIATIONS		747,213.00	849,070.00	849,070.00	0.00	849,070.00	599,586.73
NET OF REVENUES & APPROPRIATIONS:		(168,798.00)	(332,990.00)	(332,990.00)	0.00	(332,990.00)	(280,517.31)

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 12/31/2024

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 204 MUNICIPAL STREET							
Account Category: Estimated Revenues							
204-000-402.000	CURRENT PROPERTY TAXES	250,000.00	320,000.00	320,000.00	0.00	320,000.00	0.00
204-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	2,684.44
	Estimated Revenues	<u>250,000.00</u>	<u>320,000.00</u>	<u>320,000.00</u>	<u>0.00</u>	<u>320,000.00</u>	<u>2,684.44</u>
Account Category: Appropriations							
204-450-812.000	CHLORIDING	100,000.00	85,000.00	85,000.00	0.00	85,000.00	87,147.37
204-450-960.000	CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	63.46
204-450-961.000	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00	33.00
204-450-967.100	CONSTRUCTION	260,000.00	0.00	0.00	0.00	0.00	125,000.00
	Appropriations	<u>360,000.00</u>	<u>85,000.00</u>	<u>85,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>212,243.83</u>
Fund 204 - MUNICIPAL STREET:							
	TOTAL ESTIMATED REVENUES	250,000.00	320,000.00	320,000.00	0.00	320,000.00	2,684.44
	TOTAL APPROPRIATIONS	<u>360,000.00</u>	<u>85,000.00</u>	<u>85,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>212,243.83</u>
	NET OF REVENUES & APPROPRIATIONS:	<u>(110,000.00)</u>	<u>235,000.00</u>	<u>235,000.00</u>	<u>0.00</u>	<u>235,000.00</u>	<u>(209,559.39)</u>

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 12/31/2024

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 209 CEMETERY							
Account Category: Estimated Revenues							
209-000-607.100	BURIAL FEES	1,491.94	1,000.00	1,000.00	0.00	1,000.00	700.00
209-000-642.000	LOT SALES	2,784.95	1,600.00	1,600.00	0.00	1,600.00	700.00
209-000-642.100	FOUNDATIONS	248.62	1,500.00	1,500.00	0.00	1,500.00	1,669.40
209-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	276.61
209-000-675.000	MISCELLANEOUS REVENUES	0.00	450.00	450.00	0.00	450.00	0.00
209-000-699.101	TRANSFER FROM GENERAL FUND	29,838.71	0.00	0.00	0.00	0.00	0.00
	Estimated Revenues	34,364.22	4,550.00	4,550.00	0.00	4,550.00	3,346.01
Account Category: Appropriations							
209-567-702.000	SALARIES AND WAGES	4,973.12	2,200.00	2,200.00	0.00	2,200.00	0.00
209-567-811.000	CONTRACTED LABOR	497.31	0.00	0.00	0.00	0.00	0.00
209-567-814.000	LAWN MOWING	14,422.04	13,000.00	13,000.00	0.00	13,000.00	5,416.45
209-567-930.000	REPAIR AND MAINTENANCE	30,000.00	25,000.00	25,000.00	0.00	25,000.00	4,600.00
209-567-955.000	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00	550.00
209-567-956.000	MEMBERSHIPS AND DUES, SOFTWARE	1,193.55	1,300.00	1,300.00	0.00	1,300.00	0.00
209-567-963.000	PROPERTY TAXES	198.92	200.00	200.00	0.00	200.00	0.00
	Appropriations	51,284.94	41,700.00	41,700.00	0.00	41,700.00	10,566.45
Fund 209 - CEMETERY:							
	TOTAL ESTIMATED REVENUES	34,364.22	4,550.00	4,550.00	0.00	4,550.00	3,346.01
	TOTAL APPROPRIATIONS	51,284.94	41,700.00	41,700.00	0.00	41,700.00	10,566.45
	NET OF REVENUES & APPROPRIATIONS:	(16,920.72)	(37,150.00)	(37,150.00)	0.00	(37,150.00)	(7,220.44)

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 12/31/2024

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 701 TRUST & AGENCY							
Account Category: Estimated Revenues							
701-000-451.000	SAD PRINCIPAL-EVA LANE	0.00	4,500.00	4,500.00	0.00	4,500.00	0.00
701-000-451.100	SAD INTEREST-EVA LANE	0.00	1,100.00	1,100.00	0.00	1,100.00	0.00
701-000-451.200	SAD PRINCIPLE SECLUDED ACRES	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00
701-000-451.300	SAD INTEREST SECLUDED ACRES	0.00	680.00	680.00	0.00	680.00	0.00
701-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	119.61
	Estimated Revenues	<u>0.00</u>	<u>36,280.00</u>	<u>36,280.00</u>	<u>0.00</u>	<u>36,280.00</u>	<u>119.61</u>
Fund 701 - TRUST & AGENCY:							
	TOTAL ESTIMATED REVENUES	0.00	36,280.00	36,280.00	0.00	36,280.00	119.61
	TOTAL APPROPRIATIONS						
	NET OF REVENUES & APPROPRIATIONS:	<u>0.00</u>	<u>36,280.00</u>	<u>36,280.00</u>	<u>0.00</u>	<u>36,280.00</u>	<u>119.61</u>

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 12/31/2024

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 703 CURRENT TAX COLLECTION							
Account Category: Estimated Revenues							
703-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	26,269.44
703-000-665.100	SUMTAX NOT INTERFACED	0.00	0.00	0.00	0.00	0.00	90,276.51
	Estimated Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>116,545.95</u>
Fund 703 - CURRENT TAX COLLECTION:							
	TOTAL ESTIMATED REVENUES	0.00	0.00	0.00	0.00	0.00	116,545.95
	TOTAL APPROPRIATIONS	0.00	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & APPROPRIATIONS:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>116,545.95</u>
Report Totals:							
	TOTAL ESTIMATED REVENUES - ALL FUNDS	862,779.22	876,910.00	876,910.00	0.00	876,910.00	441,765.43
	TOTAL APPROPRIATIONS - ALL FUNDS	1,158,497.94	975,770.00	975,770.00	0.00	975,770.00	822,397.01
	NET OF REVENUES & APPROPRIATIONS:	<u>(295,718.72)</u>	<u>(98,860.00)</u>	<u>(98,860.00)</u>	<u>0.00</u>	<u>(98,860.00)</u>	<u>(380,631.58)</u>

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 01/31/2025

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 101 GENERAL							
Account Category: Estimated Revenues							
101-000-402.000	CURRENT PROPERTY TAXES	120,000.00	125,000.00	125,000.00	0.00	125,000.00	0.00
101-000-404.000	PROPERTY TAX SET FEE	700.00	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMIN FEE	43,000.00	26,000.00	26,000.00	0.00	26,000.00	0.00
101-000-491.000	DOG LICENSES	40.00	380.00	380.00	0.00	380.00	0.00
101-000-492.000	FEES, LICENSES, AND PERMITS	10,000.00	5,000.00	5,000.00	0.00	5,000.00	45,442.76
101-000-573.000	LCSA PPT REIMBURSEMENT	4,800.00	600.00	600.00	0.00	600.00	0.00
101-000-574.000	STATE GRANT-STATE REVENUE SHA	393,975.00	340,000.00	340,000.00	0.00	340,000.00	320,487.00
101-000-607.000	RESEARCH FEES	200.00	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST AND DIVIDENDS	3,200.00	14,000.00	14,000.00	0.00	14,000.00	21,913.59
101-000-667.000	RENT	2,500.00	2,000.00	2,000.00	0.00	2,000.00	825.00
101-000-675.000	MISCELLANEOUS REVENUES	0.00	100.00	100.00	0.00	100.00	1,137.37
101-000-676.000	GENERAL REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	(99.07)
101-000-676.200	ELECTION REIMBURSEMENT	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
	Estimated Revenues	578,415.00	516,080.00	516,080.00	0.00	516,080.00	389,706.65
Account Category: Appropriations							
101-101-702.000	SALARIES AND WAGES	7,500.00	7,000.00	7,000.00	0.00	7,000.00	6,674.00
101-101-706.000	FOIA COORDINATOR WAGES	1,000.00	1,200.00	1,200.00	0.00	1,200.00	0.00
101-101-969.000	SEMINARS AND WORKSHOPS	500.00	0.00	0.00	0.00	0.00	0.00
101-171-702.000	SALARIES AND WAGES	24,321.00	26,753.00	26,753.00	0.00	26,753.00	17,860.38
101-171-969.000	SEMINARS AND WORKSHOPS	3,500.00	3,000.00	3,000.00	0.00	3,000.00	745.59
101-215-702.000	SALARIES AND WAGES	27,712.00	31,037.00	31,037.00	0.00	31,037.00	20,784.06
101-215-703.000	SALARIES AND WAGES-DEPUTY	20,000.00	18,000.00	18,000.00	0.00	18,000.00	17,752.47
101-215-969.000	SEMINARS AND WORKSHOPS	6,500.00	6,000.00	6,000.00	0.00	6,000.00	295.09
101-247-702.000	SALARIES AND WAGES	2,000.00	1,500.00	1,500.00	0.00	1,500.00	1,730.00
101-253-702.000	SALARIES AND WAGES	27,000.00	28,170.00	28,170.00	0.00	28,170.00	19,556.19
101-253-703.000	SALARIES AND WAGES-DEPUTY	12,480.00	10,000.00	10,000.00	0.00	10,000.00	13,764.64
101-253-960.000	CHARGEBACKS	200.00	50.00	50.00	0.00	50.00	526.05
101-253-961.000	BANK SERVICE CHARGES	150.00	50.00	50.00	0.00	50.00	0.00
101-253-969.000	SEMINARS AND WORKSHOPS	5,000.00	5,000.00	5,000.00	0.00	5,000.00	2,278.20
101-257-702.000	SALARIES AND WAGES	44,400.00	38,000.00	38,000.00	0.00	38,000.00	30,215.54
101-257-813.000	ASSESSOR SERVICES	100.00	0.00	0.00	0.00	0.00	3,116.33
101-257-969.000	SEMINARS AND WORKSHOPS	1,500.00	1,500.00	1,500.00	0.00	1,500.00	329.00
101-261-704.000	OFFICE ASSISTANT SALARY	11,000.00	9,600.00	9,600.00	0.00	9,600.00	10,829.20
101-261-710.000	PAYROLL TAXES	15,000.00	15,000.00	15,000.00	0.00	15,000.00	13,666.12
101-261-724.000	INSURANCE AND BONDS	11,500.00	14,000.00	14,000.00	0.00	14,000.00	13,937.00
101-261-725.000	WORKWEAR	2,500.00	750.00	750.00	0.00	750.00	566.12
101-261-727.000	SUPPLIES	2,000.00	2,500.00	2,500.00	0.00	2,500.00	432.31
101-261-808.000	PAYROLL BILLING	3,000.00	2,500.00	2,500.00	0.00	2,500.00	2,603.55
101-261-860.000	MILEAGE	3,000.00	4,500.00	4,500.00	0.00	4,500.00	2,723.25
101-261-900.000	PRINTING AND PUBLISHING	7,500.00	8,000.00	8,000.00	0.00	8,000.00	1,793.81
101-261-956.000	MEMBERSHIPS AND DUES, SOFTWARE	19,000.00	19,000.00	19,000.00	0.00	19,000.00	18,762.21
101-261-957.000	POSTAGE	6,000.00	5,000.00	5,000.00	0.00	5,000.00	433.68
101-261-959.200	APPROPRIATION SENIOR CENTER	2,000.00	2,000.00	2,000.00	0.00	2,000.00	0.00
101-261-995.209	TRANSFER OUT CEMETERY	30,000.00	0.00	0.00	0.00	0.00	1,666.60
101-262-702.000	SALARIES AND WAGES	12,000.00	18,000.00	18,000.00	0.00	18,000.00	12,656.36
101-262-727.000	SUPPLIES	2,500.00	500.00	500.00	0.00	500.00	553.50
101-262-727.100	ELECTION POSTAGE	0.00	600.00	600.00	0.00	600.00	1,053.15
101-262-900.000	PRINTING AND PUBLISHING	250.00	2,000.00	2,000.00	0.00	2,000.00	4,255.33
101-262-900.100	MISCELLANEOUS EXPENSES	0.00	2,200.00	2,200.00	0.00	2,200.00	498.66

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 01/31/2025

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 101 GENERAL							
Account Category: Appropriations							
101-262-931.000	EQUIPMENT MAINTENANCE	10,000.00	500.00	500.00	0.00	500.00	2,269.28
101-265-705.000	HALL MONITOR SALARY	1,500.00	1,000.00	1,000.00	0.00	1,000.00	75.00
101-265-802.000	LANDSCAPING	0.00	0.00	0.00	0.00	0.00	750.15
101-265-803.000	SNOW REMOVAL	4,500.00	5,500.00	5,500.00	0.00	5,500.00	2,100.00
101-265-814.000	LAWN MOWING	3,500.00	2,000.00	2,000.00	0.00	2,000.00	7,583.55
101-265-859.000	INTERNET AND PHONES	12,000.00	9,000.00	9,000.00	0.00	9,000.00	11,970.53
101-265-920.000	UTILITIES	5,500.00	5,800.00	5,800.00	0.00	5,800.00	8,896.56
101-265-931.000	EQUIPMENT MAINTENANCE	0.00	2,500.00	2,500.00	0.00	2,500.00	129.00
101-265-935.000	BUILDING MAINTENANCE	92,000.00	50,000.00	50,000.00	0.00	50,000.00	102,682.60
101-265-971.000	CAPITAL-PARKING LOT	5,000.00	0.00	0.00	0.00	0.00	0.00
101-265-972.000	CAPITAL IMPROVEMENTS	10,000.00	0.00	0.00	0.00	0.00	0.00
101-265-973.000	OFFICE EQUIPMENT	35,200.00	15,000.00	15,000.00	0.00	15,000.00	50.93
101-267-801.000	PROFESSIONAL AND CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	88,646.78
101-267-804.000	ATTORNEY	60,000.00	66,000.00	66,000.00	0.00	66,000.00	26,110.95
101-267-805.000	PLANNING COMMISSION	37,200.00	3,000.00	3,000.00	0.00	3,000.00	0.00
101-267-806.000	AUDITOR	10,500.00	11,500.00	11,500.00	0.00	11,500.00	0.00
101-267-807.000	ENGINEER	1,800.00	0.00	0.00	0.00	0.00	0.00
101-302-809.000	FIRE AUTHORITY REP	1,000.00	810.00	810.00	0.00	810.00	0.00
101-302-810.000	POLICE ORDINANCE ENFORCEMENT	10,000.00	500.00	500.00	0.00	500.00	0.00
101-302-959.100	CONTRIBUTION POLICE SALARIES	0.00	10,000.00	10,000.00	0.00	10,000.00	5,000.00
101-445-962.000	DRAINS AT LARGE	50,000.00	43,000.00	43,000.00	0.00	43,000.00	(756.11)
101-446-967.000	CONSTRUCTION AND EXCAVATING	0.00	260,000.00	260,000.00	0.00	260,000.00	0.00
101-446-970.000	SAD ROAD PROJECT	0.00	0.00	0.00	0.00	0.00	162,812.00
101-526-968.000	SPRING CLEANUP	5,000.00	2,000.00	2,000.00	0.00	2,000.00	4,553.87
101-567-702.000	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00	630.00
101-701-702.000	SALARIES AND WAGES	27,000.00	24,000.00	24,000.00	0.00	24,000.00	4,226.50
101-701-969.000	SEMINARS AND WORKSHOPS	2,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-751-702.000	SALARIES AND WAGES	900.00	550.00	550.00	0.00	550.00	20,587.40
101-751-959.000	PARKS AND REC CONTRIBUTIONS	51,500.00	52,000.00	52,000.00	0.00	52,000.00	18,713.42
	Appropriations	747,213.00	849,070.00	849,070.00	0.00	849,070.00	689,090.80
Fund 101 - GENERAL:							
	TOTAL ESTIMATED REVENUES	578,415.00	516,080.00	516,080.00	0.00	516,080.00	389,706.65
	TOTAL APPROPRIATIONS	747,213.00	849,070.00	849,070.00	0.00	849,070.00	689,090.80
	NET OF REVENUES & APPROPRIATIONS:	(168,798.00)	(332,990.00)	(332,990.00)	0.00	(332,990.00)	(299,384.15)

BUDGET REPORT FOR CONWAY TOWNSHIP

Calculations As of 01/31/2025

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 204 MUNICIPAL STREET							
Account Category: Estimated Revenues							
204-000-402.000	CURRENT PROPERTY TAXES	250,000.00	320,000.00	320,000.00	0.00	320,000.00	0.00
204-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	2,799.46
	Estimated Revenues	<u>250,000.00</u>	<u>320,000.00</u>	<u>320,000.00</u>	<u>0.00</u>	<u>320,000.00</u>	<u>2,799.46</u>
Account Category: Appropriations							
204-450-812.000	CHLORIDING	100,000.00	85,000.00	85,000.00	0.00	85,000.00	87,147.37
204-450-960.000	CHARGEBACKS	0.00	0.00	0.00	0.00	0.00	63.46
204-450-961.000	BANK SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00	33.00
204-450-967.100	CONSTRUCTION	260,000.00	0.00	0.00	0.00	0.00	125,000.00
	Appropriations	<u>360,000.00</u>	<u>85,000.00</u>	<u>85,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>212,243.83</u>
Fund 204 - MUNICIPAL STREET:							
	TOTAL ESTIMATED REVENUES	250,000.00	320,000.00	320,000.00	0.00	320,000.00	2,799.46
	TOTAL APPROPRIATIONS	<u>360,000.00</u>	<u>85,000.00</u>	<u>85,000.00</u>	<u>0.00</u>	<u>85,000.00</u>	<u>212,243.83</u>
	NET OF REVENUES & APPROPRIATIONS:	<u>(110,000.00)</u>	<u>235,000.00</u>	<u>235,000.00</u>	<u>0.00</u>	<u>235,000.00</u>	<u>(209,444.37)</u>

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 01/31/2025

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 209 CEMETERY							
Account Category: Estimated Revenues							
209-000-607.100	BURIAL FEES	1,491.94	1,000.00	1,000.00	0.00	1,000.00	700.00
209-000-642.000	LOT SALES	2,784.95	1,600.00	1,600.00	0.00	1,600.00	700.00
209-000-642.100	FOUNDATIONS	248.62	1,500.00	1,500.00	0.00	1,500.00	1,669.40
209-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	306.53
209-000-675.000	MISCELLANEOUS REVENUES	0.00	450.00	450.00	0.00	450.00	0.00
209-000-699.101	TRANSFER FROM GENERAL FUND	29,838.71	0.00	0.00	0.00	0.00	0.00
	Estimated Revenues	<u>34,364.22</u>	<u>4,550.00</u>	<u>4,550.00</u>	<u>0.00</u>	<u>4,550.00</u>	<u>3,375.93</u>
Account Category: Appropriations							
209-567-702.000	SALARIES AND WAGES	4,973.12	2,200.00	2,200.00	0.00	2,200.00	0.00
209-567-811.000	CONTRACTED LABOR	497.31	0.00	0.00	0.00	0.00	0.00
209-567-814.000	LAWN MOWING	14,422.04	13,000.00	13,000.00	0.00	13,000.00	5,416.45
209-567-930.000	REPAIR AND MAINTENANCE	30,000.00	25,000.00	25,000.00	0.00	25,000.00	4,600.00
209-567-955.000	MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	0.00	550.00
209-567-956.000	MEMBERSHIPS AND DUES, SOFTWARE	1,193.55	1,300.00	1,300.00	0.00	1,300.00	0.00
209-567-963.000	PROPERTY TAXES	198.92	200.00	200.00	0.00	200.00	0.00
	Appropriations	<u>51,284.94</u>	<u>41,700.00</u>	<u>41,700.00</u>	<u>0.00</u>	<u>41,700.00</u>	<u>10,566.45</u>
Fund 209 - CEMETERY:							
	TOTAL ESTIMATED REVENUES	34,364.22	4,550.00	4,550.00	0.00	4,550.00	3,375.93
	TOTAL APPROPRIATIONS	51,284.94	41,700.00	41,700.00	0.00	41,700.00	10,566.45
	NET OF REVENUES & APPROPRIATIONS:	<u>(16,920.72)</u>	<u>(37,150.00)</u>	<u>(37,150.00)</u>	<u>0.00</u>	<u>(37,150.00)</u>	<u>(7,190.52)</u>

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 01/31/2025

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 701 TRUST & AGENCY							
Account Category: Estimated Revenues							
701-000-451.000	SAD PRINCIPAL-EVA LANE	0.00	4,500.00	4,500.00	0.00	4,500.00	0.00
701-000-451.100	SAD INTEREST-EVA LANE	0.00	1,100.00	1,100.00	0.00	1,100.00	0.00
701-000-451.200	SAD PRINCIPLE SECLUDED ACRES	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00
701-000-451.300	SAD INTEREST SECLUDED ACRES	0.00	680.00	680.00	0.00	680.00	0.00
701-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	127.29
	Estimated Revenues	<u>0.00</u>	<u>36,280.00</u>	<u>36,280.00</u>	<u>0.00</u>	<u>36,280.00</u>	<u>127.29</u>
Fund 701 - TRUST & AGENCY:							
	TOTAL ESTIMATED REVENUES	0.00	36,280.00	36,280.00	0.00	36,280.00	127.29
	TOTAL APPROPRIATIONS						
	NET OF REVENUES & APPROPRIATIONS:	<u>0.00</u>	<u>36,280.00</u>	<u>36,280.00</u>	<u>0.00</u>	<u>36,280.00</u>	<u>127.29</u>

BUDGET REPORT FOR CONWAY TOWNSHIP
Calculations As of 01/31/2025

GL Number	Description	23-24 Amended Budget	24-25 Original Budget	24-25 Amended Budget	24-25 Recommended	24-25 Approved	24-25 Activity
Fund: 703 CURRENT TAX COLLECTION							
Account Category: Estimated Revenues							
703-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	0.00	0.00	0.00	26,476.11
703-000-665.100	SUMTAX NOT INTERFACED	0.00	0.00	0.00	0.00	0.00	90,276.51
	Estimated Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>116,752.62</u>
Fund 703 - CURRENT TAX COLLECTION:							
	TOTAL ESTIMATED REVENUES	0.00	0.00	0.00	0.00	0.00	116,752.62
	TOTAL APPROPRIATIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	NET OF REVENUES & APPROPRIATIONS:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>116,752.62</u>
Report Totals:							
	TOTAL ESTIMATED REVENUES - ALL FUNDS	862,779.22	876,910.00	876,910.00	0.00	876,910.00	512,761.95
	TOTAL APPROPRIATIONS - ALL FUNDS	<u>1,158,497.94</u>	<u>975,770.00</u>	<u>975,770.00</u>	<u>0.00</u>	<u>975,770.00</u>	<u>911,901.08</u>
	NET OF REVENUES & APPROPRIATIONS:	<u>(295,718.72)</u>	<u>(98,860.00)</u>	<u>(98,860.00)</u>	<u>0.00</u>	<u>(98,860.00)</u>	<u>(399,139.13)</u>

INVESTMENT REPORT

INVESTMENT REPORT														
		April 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	TOTAL(S)
General Fund	Ending Balance	418648.89	348621.05	323559.33	355396.00	282967.01	269767.30	253953.37	179793.15	141603.43				---
	Interest	457.32	383.50	311.30	386.47	318.37	291.50	259.83	255.25	164.91				
	Fees	0	0	0	0	0	0	0	0	0				
Building Fund	Ending Balance	99548.48	99549.31	99550.06	99550.95	99551.76	99552.59	99553.42	99554.20	99555.06				---
	Interest	.86	.83	4.99	.89	.81	.83	.83	.78	.86				
	Fees	0	0	0	0	0	0	0	0	0				
Money Market	Ending Balance	236993.92	237112.43	237170.74	237231.00	237291.28	237349.64	237409.95	237460.87	237511.15				---
	Interest	58.28	60.23	58.31	60.26	60.28	58.36	60.31	50.92	50.28				
	Fees	0	0	0	0	0	0	0	0	0				
MSU Time Deposit	Ending Balance	250962.14	250962.14	254015.78	254015.78	254015.78	256849.79	256849.79	256849.79	259715.43				---
	Interest	0	0	3053.64	0	0	2834.01	0	0	2865.64				
	Fees	0	0	0	0	0	0	0	0	0				
MSU Saver	Ending Balance	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00				---
	Interest	0	0	0	0	0	0	0	0	0				
	Fees	0	0	0	0	0	0	0	0	0				
Flagstar CD	Ending Balance	197778.73	197778.73	197778.73	197778.73	197778.73	197778.73	197778.73	197778.73	207370.01				---
	Interest	0	0	0	0	0	0	0	0	9591.28				
	Fees	0	0	0	0	0	0	0	0	0				
Cemetery Fund	Ending Balance	71304.95	67046.87	67075.16	67808.82	64087.93	64087.93	65507.23	64019.27	64050.14				---
	Interest	34.37	31.42	28.29	33.66	28.96	29.94	30.46	28.64	30.87				
	Fees	0	0	0	0	0	0	0	0	0				

CD RENEWAL DATES / INTEREST RATE:
 MSU: 6/21/2024 – 6/21/2025 / 5.3% (interest rates are updated quarterly on this report)
 FLAGSTAR: 11/17/2023 – 11/17/2025 / 4.77%

INVESTMENT REPORT

		April 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	TOTAL(S)
Road Fund	Ending Balance	238425.56	238605.06	238791.69	234221.19	234452.20	152313.81	152469.04	152614.41	27715.15				
	Interest	250.57	242.96	219.63	254.31	231.01	184.17	155.23	145.37	100.74				
	Fees	0	0	0	0	0	0	0	0	0				
Road Fund Savings	Ending Balance	91497.40	91696.35	91794.37	91895.7	91997.28	92095.62	92197.35	92295.91	92397.85				
	Interest	97.77	101.18	98.02	101.40	101.51	98.34	101.73	98.56	101.94				
	Fees	0	0	0	0	0	0	0	0	0				
Dog License	Ending Balance	13.48	88.50	88.54	88.58	198.63	198.72	253.83	13.89	38.90				
	Interest	.02	.02	.04	.04	.05	.09	.11	.06	.01				
	Fees	0	0	0	0	0	0	0	0	0				
ARPA	Ending Balance	323555.27	323555.27	323555.27	323555.27	323555.27	293070.27	293070.27	293070.27	293070.27				
	Interest	0	0	0	0	0	0	0	0	0				
	Fees	0	0	0	0	0	0	0	0	0				
Trust and Agency	Ending Balance	23708.81	27213.41	29375.21	31890.34	32954.79	33320.25	32985.70	32650.09	16441.90				
	Interest	8.83	12.29	11.80	15.13	14.45	15.46	15.45	14.39	11.81				
	Fees	0	0	0	0	0	0	0	0	0				
Tax Fund	Ending Balance	10563.17	10568.10	30021.66	201664.55	448822.02	1829343.55	441445.82	122461.79	650584.82				
	Interest	61.70	4.93	11.20	91.92	264.51	1540.92	259.83	81.85	296.37				
	Fees	0	0	0	0	0	0	0	0	0				

VILLAGE OF FOWLerville

POLICE DEPARTMENT

Supplemental Law Enforcement Services Status Report Date: January 9th, 2025

School Liaison Supplemental Law Enforcement
Fowlerville Police Department
Focus Area: Fowlerville Community School District

Prepared By: John J. Tyler, Chief of Police, Village of Fowlerville

Officer Coln's and Officer Edmonds' duties and responsibilities include, but are not limited to, being the initial responding officer to all calls for service on the school campus, mentoring/counseling students, and providing a deterrent for criminal activity by having a full time presence. He provides security and parking enforcement, builds trust and a positive relationship with students, parents and staff. He conducts random locker and class room searches and provide security for after school events. The following is a list of activities that have been investigated by the School Liaison Officer, Anthony Coln and Ryan Edmonds, and the staff of the Fowlerville Police Department.

Activities/Complaints	Number of Responses
Area Check	204
Assault-in-Progress	1
Assault Report Only	4
Assist EMS	26
Assist Fire Department	4
Assist Other Agency	5
Building/Property Checks	41
Citizen Assist	15
Community Policing	4
Disturbance/Trouble	4
Felonious Assault	1
Follow Up	46
Fraud	1

General Non-Criminal	12
Hazard	1
Hit and Run Accident	4
Info-General	2
Weapons Offense	2
School Events	35
School Patrol	27
*Juvenile Complaint	26
K9 Locker Search/Training	0

Activities/Complaints (continued)	Number of Responses
MDOP	1
Meetings	2
Missing Persons/Run-A-Way	1
Motorist Assist	0
Parking/Traffic Complaint	1
Suspicious Person/Situation/Vehicle	21
Traffic Detail	32
Welfare Check	6
911 Hang Up	3
Total	781

There were 781 calls for service on the Fowlerville Schools Campus for the period July 1st, 2024 through December 31st, 2024. It should be noted that Officer Coln and Officer Edmonds conduct daily inspections of the schools that he does not take a complaint number for therefore the preceding statistics are not all inclusive.

The asterisks above include the following types of events; school lock down drills, possession/use of tobacco/vaping products on school property, fighting, distribution of inappropriate photos, possible under the influence checks on students, unauthorized juvenile visitors on campus, assisting principals with school discipline and vehicle checks, lecturing elementary students on proper behavior, bullying complaints, accidental alarms, truancy, and elementary student parades for special events.

I look forward to the opportunity to meet with you to discuss the above information.

Sincerely,

John J. Tyler, Chief

VILLAGE OF FOWLerville

POLICE DEPARTMENT

Supplemental Law Enforcement Services Status Report Date: January 9th, 2025

School Liaison Supplemental Law Enforcement
Fowlerville Police Department
Focus Area: Fowlerville Community School District

Prepared By: John J. Tyler, Chief of Police, Village of Fowlerville

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Assist Fire Department	4
Assist Other Agency	5
Building/Property Checks	41
Citizen Assist	15
Community Policing	4
Disturbance/Trouble	4
Felonious Assault	1
Follow Up	46
Fraud	1

General Non-Criminal	12
Hazard	1
Hit and Run Accident	4
Info-General	2
Weapons Offense	2
School Events	35
School Patrol	27
*Juvenile Complaint	26
K9 Locker Search/Training	0

Activities/Complaints (continued)	Number of Responses
MDOP	1
Meetings	2
Missing Persons/Run-A-Way	1
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Sincerely,

John J. Tyler, Chief



PFEFFER • HANNIFORD • PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

February 3, 2025

To the Township Board
Conway Township
8015 N. Fowlerville Road
P O Box 1157
Fowlerville, MI 48836-1157

We are pleased to confirm our understanding of the services we are to provide the Conway Township for the year ended March 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Conway Township as of and for the year ended March 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Conway Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Conway Township's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Pension Funding Schedule (if applicable)
- 3) Budget to Actual Reports for Major Funds

We have also been engaged to report on supplementary information other than RSI that accompanies the Conway Township's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining Statements
- 2) Individual Fund Statements

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and

are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers to serve your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- 1) Management override of controls
- 2) Lack of segregation of duties
- 3) IT Risk
- 4) Revenue Recognition
- 5) Significant Estimates

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Conway Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the Conway Township in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable (if applicable), or other confirmations we request and will locate any documents selected by us for testing.

Kenneth J. Palka is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit within three weeks of notification.

Our fee for these services will be \$10,250. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Conway Township's financial statements. Our report will be addressed to management and to those charged with governance of the Conway Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Conway Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Conway Township.

Township Official

Chloride Solutions

Ice & Dust Control

RATE QUOTE

Date: 1/27/25

Customer: *Conway Township*

Product: Dust Control - Mineral Well Brine

Chloride Solutions offers to extend our contract for mineral well brine used for dust control for the 2025 season to start in April 2025 with Livingston County paying for the first application. Both parties agree to renew the contract with pricing, terms and conditions of the 2024 contract to remain the same for 2025. If you have any questions or would like me to attend any meetings, please contact me.

Applied Rate: \$.229 per gallon / 9,500 gallons per load
Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: _____

Date: _____

Quoted By: *Brian Hitchcock* _____

Brian Hitchcock, President

If awarded this bid, please sign and return to our office.

~ Telephone: 517-719-1557 ~ Fax: 517-338-5005 ~

~ Email: brian@mbhtrucking.net ~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI 48892

Due to the changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect.

**CONWAY TOWNSHIP
FEE SCHEDULE**

Land Use Permits		current	
	Residential	\$100.00	
	Commercial	\$200.00	
	Waiver	\$25.00	
	Temporary Land Use - Small Events (less than 1500 attendees)	\$250.00	plus \$500 escrow*
	Temporary Land Use - Large Events (1500 attendees or more attendees)	\$1,500.00	plus \$5000 escrow*
Renewable Energy Permits			
	Small (Residential)	\$100.00	
	Medium (Ag/Res)	\$100.00	
	Large (Utility)	\$200.00	plus \$5000 escrow*
Telecommunications		\$1,000.00	plus \$5000 escrow*
Private Road			
	Application	\$600.00	plus \$3000 escrow*
Private Shared Driveway			
	Application Fee	\$100.00	
	Site Inspection fee per visit	\$60.00	
	Application Requiring Modifications Fee	\$100.00	plus \$1000 escrow*
Temporary Dwelling Emergency			
LUP & 2 inspections- Verification & Removal		\$800.00	plus \$3000 escrow*
Special Use Permits		\$200.00	plus \$2500 escrow*
Site inspections		\$50.00	
Special Use Permits, annual renewal		\$150.00	
Site Plan Review		\$600.00	plus \$2500 escrow*
Home Occupation Class I			
	Application Fee	\$25.00	
	Inspection Fee	\$25.00	
Home Occupation Class II (Informal site plan review)			
	Application Fee	\$200.00	
	Inspection Fee	\$60.00	
Special Meeting			
	Township Board of Trustee	\$200.00	Escrow \$1000
	Planning Commission	\$900.00	Escrow \$1800
Board of Appeals (ZBA)		\$600.00	plus \$1000 escrow*
Rezoning Amendments			
Zoning Amendments			
	Text	\$800.00	plus \$2500 escrow*
	Map	\$800.00	plus \$2500 escrow*
Land Division			
	First Division	\$75.00	
	Each additional division	\$40.00	
	Application Fee	\$200.00	

	P.A. 116 withdrawal	\$450.00	
Property Line Adjustment/Combination		\$150.00	
Property research requests (non property owner)		\$25.00	
Copies	(more than 10 copies)	\$0.25	
Notary Service (Resident)		\$5.00	
Notary Service (Non-Resident)		\$10.00	
Mileage (IRS mileage standards)		varies	
Graves			
	Residents	\$400.00	
	Non-Residents	\$800.00	
Burial Cost			
	Full	\$700.00	
	Child Burial	\$500.00	
	Cremains	\$350.00	
	Winter Burials (November 1-April 1 at the discretion of the sexton) Additional	\$300.00	
	Weekend and Holiday Burial	\$200.00	
	Cremains Vault		
	Compact	\$38.00	
	Single	\$44.00	
	Double	\$72.00	
	Transfer Fee – Resident/grave, additional cost for non-residents, contact township	\$50.00	
Headstone Foundations - .50 per sq. inch (minimum \$100)			
	LxWx.50=Base + 15% admin fee, include 3 inch border around stone		
Disinterment Fees*			
	Fees are subject to change based on conditions*		
	Application and Permit	\$100.00	
	Adult	\$1,400.00	
	Child	\$1,000.00	
	Cremated Remains	\$700.00	
NSF Check Fee		\$35.00	
Check Replacement Fee		\$50.00	
Hall Rental			
	Conway Township Resident	\$150.00	
	Non-Resident	\$300.00	
	Security Deposit	\$350.00	
	Funerals	50% of rental fee	

*****Escrow funds may be used for Attorney Fees, Professional Review and Staff Member Review. Escrow funds may be required to be replenished and additional fees may be incurred. All fees must be paid prior to final approval. Any unused escrow will be refunded.**

HOST COMMUNITY AGREEMENT

This **Host Community Agreement** (the “Agreement”) is entered into between the **Conway Township**, a Michigan municipality located in Livingston County (the “Township”), and **Headland Solar, LLC**, a Delaware limited liability company, of 320 N. Sangamon Street, Suite 1025, Chicago, IL 60607 (“Headland Solar”) (each individually a “Party”; collectively, the “Parties”).

RECITALS

1. The Township is a host community to a proposed 220-megawatt (“MW”) Solar (“Project”) to be partially located within the Township’s boundaries, as further described in the application submitted dated _____ (the “Application”).
2. Headland Solar is willing to, as limited by this Agreement and in a manner consistent with Public Act 233 of 2023, pay to the Township \$2,000 per megawatt of nameplate capacity located within the Township (“Impact Fee”), which Impact Fee shall be used as determined by the Township for police, fire, public safety, or other infrastructure allowable by law which is designed or reasonably calculated to mitigate any potential impact from the Project.

AGREEMENT

In consideration of the foregoing recitals, which are incorporated into and made a part of this Agreement, and the mutual undertakings and benefits accruing to the parties hereunder and in conformity with applicable law, the parties hereto covenant and agree as follows:

I. EFFECTIVE DATE

This Agreement shall take effect on the last date executed by both the Township and Headland Solar.

II. IMPACT FEE

Within 30 days of commencement of operation of the Project, Headland Solar shall pay to the Township an Impact Fee of \$2,000 per megawatt of nameplate capacity located within the Township.

III. ELIGIBLE EXPENDITURES AND PAYMENT

- A. Impact Fee. The total amount of the Impact Fee shall not exceed \$440,000.00.
-

- B. Eligible Expenditures. The Impact Fee shall be used as determined by the Township for police, fire, public safety, or other infrastructure allowable by law which is designed or reasonably calculated to mitigate any potential impact from the Project.
- C. Good Faith. In consideration of the mutual promises hereunder, the Township shall cooperate with and provide all reasonable assistance to Headland Solar in obtaining and maintaining all permits, licenses, and other approvals required for the continuous operation of the Project under applicable law and this Agreement.

IV. OTHER CONDITIONS

- A. Waiver. The waiver of either Party hereto of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach of the same or any other provision of this Agreement.
- B. Entire Agreement. This Agreement constitutes the entire agreement between the Parties hereto with respect to the subject matter and there are no other representations, promises or agreements, oral or written, expressed or implied, between the Parties hereto with respect to this Agreement.
- C. Amendments. This Agreement may not be amended, changed, modified or altered without written approval of the Parties hereto.
- D. Assignment. This Agreement shall be binding and inure to the benefit and burden of the Parties and their respective successors and assigns. Headland Solar may assign its rights and obligations under this Agreement: (a) for financing purposes; or (b) to a person or entity acquiring a controlling interest in all or substantially all of the assets of the Project which agrees to be bound by all terms and conditions of this Agreement. Headland Solar shall provide the Township written notice of such assignment thirty (30) days following any such assignment. Thereafter, Headland Solar shall be released and discharged from all obligations under this Agreement.
- E. No Joint Ventures. Nothing herein contained shall be deemed to constitute either Party a partner, agent or legal representative of the other Party or to create a joint venture, partnership, agency or any other relationship between the Parties. This Agreement is made and entered into for the sole protection and benefit of the Parties, and no other Party shall have any right to any cause of action arising from this Agreement.
- F. Parties. This Agreement shall be enforceable only by the Parties hereto and their successors in interest by virtue of an assignment which is not prohibited under the terms of this Agreement and no other person shall have the right to enforce any provision contained herein.
- G. Governing Law. This Agreement shall be construed in all respects in accordance with the laws of the State of Michigan.

- H. Anti-Corruption Compliance. Each Party shall comply with all laws, regulations, rules, and policies concerning or relating to bribery or corruption, including, without limitation, the United States Foreign Corrupt Practices Act of 1977, as amended, and the anti-bribery and anti-corruption laws and regulations of those jurisdictions in which either party operates or performs services.

- I. Counterparts. This Agreement may be executed in counterparts, and each such counterpart shall constitute an original and all such counterparts shall constitute one and the same instrument.

- J. Authority. Each undersigned certifies that they have the authority to bind the respective Parties hereto.

Signature Page Is The Next Page.

Signature Page to Host Community Agreement

The Parties have executed this Agreement as of the Effective Date.

Conway Township

By: _____

Supervisor

Date: _____

Headland Solar, LLC

By: _____

Vice President

Date: _____

TREASURY DEPARTMENT UPDATE:

Our office was fortunate in 2024, to be able to purchase and update our BS&A software to the most current/web-based version. Unfortunately, during the transition of converting from .NET to the CLOUD, the new software platform experienced a few errors when printing our very first tax season on the CLOUD.

One of the errors is that the state equalized value and the taxable value appear as the same number on the tax bills, which is incorrect. Please be advised, this did NOT affect the amount owed by each resident for their winter taxes. It was simply a printing error, generated by the new software.

Most recently, we also discovered that some residents who live within the Webberville School District, were charged for the Fowlerville Library on their tax bill in error. This is a system error in the new BS&A software platform and will be rectified on the Summer 2025 taxes.

Anyone who was charged for the Fowlerville Library in error, will receive a credit on their Summer 2025 taxes. This is the most cost-effective way to rectify this problem for our township residents.

We apologize for the problems with the new software. We are working through the new system; to evolve and ensure errors such as these do not happen in the future. It is important to our Township to keep our computer systems as current as possible. Unfortunately, when changing software platforms, there sometimes are problems that are unforeseen. We are doing our very best to rectify any problems as they arise.

Any questions, please contact our office to ensure you are receiving accurate and up-to-date information regarding this process. Your patience during this transition is appreciated. We apologize for any confusion or problem this may have caused.

Debbie Grubb

Conway Township Treasurer